

Respondus Tips and Suggestions: For Students

Many instructors at Spartanburg Methodist College opt to use Respondus Lockdown Browser during online quizzes and exams. Some instructors may also use Respondus Lockdown Browser in conjunction with Respondus Monitor, which is an online proctoring service.

When Respondus launches, your quiz will be in a new browser that locks down your computer. While you are taking the quiz, you won't be able to use anything else on the computer. However, your instructor does have the ability to allow specific websites or a calculator if needed.

Here are some guidelines to help you be successful as a student using the Lockdown Browser and/or Respondus Monitor (webcam recording).

When taking an online exam using LockDown Browser:

- Ensure you're in a location where you won't be interrupted
- Turn off all mobile devices, phones, etc.
- Clear your desk of all external materials — books, papers, other computers, or devices
- Remain at your desk or workstation for the duration of the test
- LockDown Browser will prevent you from accessing other websites or applications; you will be unable to exit the test until all questions are completed and submitted
- Download the [software](#) ahead of time to make sure it works correctly

When taking an online exam that requires LockDown Browser and a webcam:

- Ensure you're in a location where you won't be interrupted
- Turn off all other devices (e.g. tablets, phones, second computers)
- Clear your desk of all external materials not permitted — books, papers, other devices
- Remain at your computer for the duration of the test
- If the computer or networking environment is different than what was tested previously, repeat the Webcam and System checks prior to starting the test

To produce a good webcam video, do the following:

- Avoid wearing baseball caps or hats with brims
- Ensure your computer or tablet is on a firm surface (a desk or table) — not on your lap, a bed, or other surface that might move
- If using a built-in webcam, avoid tilting the screen after the webcam setup is complete

- Take the exam in a well-lit room and avoid backlighting, such as sitting with your back to a window
- Remember that LockDown Browser will prevent you from accessing other websites or applications; you will be unable to exit the test until all questions are completed and submitted
- Some instructors may require you to perform other actions when using Respondus Monitor, such as showing a photo ID; when showing your ID, make sure it is a license or student ID; ensure that your ID photo is visible

Resources for Students

[Respondus Student Quick Start Guide](#)

[LockDown Browser: The Student Experience](#)

[Respondus with Webcam Hints](#) (video)

[Respondus FAQs and Student Support](#)